



# Rent Increase Request Form

Submit the completed form via email to [sburnett@flinthc.org](mailto:sburnett@flinthc.org), mail, or delivery to 3820 Richfield Rd. Flint, MI 48506

Tenant Name: \_\_\_\_\_

Tenant Address: \_\_\_\_\_

Current Rent Amount: \$ \_\_\_\_\_ Requested Rent Amount: \$ \_\_\_\_\_

Requested Start Date: \_\_\_\_\_

Owner/Landlord Name: \_\_\_\_\_

Requesters Name and Title (if different from above): \_\_\_\_\_

Company Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Reason for Request: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Does the information below indicate a change in the utility responsibilities?      YES      NO

The owner shall provide or pay for the utilities indicated below by an "O". The tenant shall provide or pay for the utilities indicated below by a "T". Unless otherwise specified below, the owner shall pay for all utilities provided by the owner.

Item	Fuel Type			Paid By
Heating	<input type="checkbox"/> Natural Gas	<input type="checkbox"/> Electric	<input type="checkbox"/> Propane	
Cooking	<input type="checkbox"/> Natural Gas	<input type="checkbox"/> Electric	<input type="checkbox"/> Propane	
Water Heating	<input type="checkbox"/> Natural Gas	<input type="checkbox"/> Electric	<input type="checkbox"/> Propane	
Electric				
Water/Sewer				
Trash				

Continued on next page



## Rent Increase Request Form

---

Address of dwelling unit: \_\_\_\_\_

Date Constructed: \_\_\_\_\_ Square footage of unit: \_\_\_\_\_ Number of bathrooms \_\_\_\_\_

Accessible unit: Yes No

Unit Type (Circle only one): Single Family Detached Apartment/Townhouse Duplex Manufactured Home

Unit has been painted, cleaned and received turnover maintenance within the past 30 days: Yes No

Unit is within 5 miles of public transportation and/or medical facilities: Yes No If yes how many miles? \_\_\_\_\_

Unit has the following amenities, facilities and services: (Circle all that apply)

Drapes/Blinds Ceiling Fans Dishwasher Garbage Disposal Microwave Refrigerator  
Central Air Window Air On-Site Laundry Facility Wi-Fi/High-Speed Internet Patio/Balcony Stove-hood  
Washer/Dryer Hook-up Washer/Dryer Finished Basement Unfinished Basement Playground  
Storage Shed Deck/Porch Fitness Center Pool Garage On-site Parking Large Yard/Common Area  
On-Site Maintenance Owner-Provided Snow Removal Owner-Provided Lawn Care

Unit has had the following upgrades within the past five years: (Circle all that apply)

Floor Covering Windows Exterior Doors Siding Roof Insulation  
Furnace Water Heater Countertops

---

By signing below, I acknowledge that any rent increase or utility change request must be submitted to FHC **at least 60 days prior to the contract renewal date** in order for it to go into effect at the upcoming renewal. Further, I certify that the information provided on this form is complete and accurate to the best of my knowledge and that the rent requested is not greater than the rent for any other unassisted unit in the building. I acknowledge that any rent increase request must get approval from the PHA **before** it is implemented. Without it, the increase is not valid. I acknowledge that If HUD or the PHA denies the requested rent increase, the landlord cannot charge the tenant out-of-pocket to make up the difference. By submitting this rent increase request, I understand that FHC must thoroughly evaluate my request including comparing the requested rent to rents charged for comparable, market-rate units in the vicinity of the subject unit.

Owner signature: \_\_\_\_\_ Date: \_\_\_\_\_